



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

LT 2/3A.28 – SA395

1 July 2011

To: Mr. Pierre du Bois/DIRAC, French Guiana
Mr. Zulficar Mahomed /CAD a.i., Guyana
Mr. Falisie Pinas, Minister of Transport, Communications and Tourism, Suriname
Ms. Carole Couchman, IFALPA

Subject: **Twelfth Meeting of Civil Aviation Authorities of the SAM Region
(Lima, Peru, 3 to 6 October 2011)**

Action

Required: Designate participants and send registration sheet before 1 August 2011. Send documentation before 31 August 2011.

Sir/Madame,

I have the honor to refer to my letter SA178 dated 16 March 2011 in which I invited you to participate in the Twelfth Meeting of Civil Aviation Authorities of the SAM Region (RAAC/12), to be held in Lima, Peru, from 3 to 6 October 2011.

In this connection, I am pleased to attach a tentative Agenda and Explanatory Notes (**Attachment A**). I will highly appreciate your comments or agreement with same. I am also attaching information paper IP/1 (**Attachment B**), which contains general information on the event, including the list of hotels for reservation purposes.

In case that up to date you have not confirmed participation of your Administration to the RAAC/12 meeting, I will highly appreciate if you provide the list of delegates that will participate in this important event, in any case not later than **1 August 2011**, reason for which I ask you to send the participants registration form (**Attachment C**).

I will also appreciate your submitting to this Office, no later than **31 August 2011** those documents on the Agenda items that you may wish to present, in order to have sufficient time for their translation and edition. The documentation received after this date, should be prepared in both languages by the Administration that presents it. Information papers will be presented in its original language only, unless their authors facilitate translated versions.

In addition, please be informed that the conference room will count with Internet and that RAAC/12 documentation shall not be distributed at the meeting; therefore, all the corresponding documentation can be accessed in our Web page, www.lima.icao.int.



Franklin Hoyer
Regional Director
ICAO South American Office
Lima

Enclosures

As indicated

cc.: Mr. Daniel Madiot/DSNA a.i., French Guiana
Mr. Etienne Louis Fernandes, CASAS a.i., Suriname
Mr. Stanley Betterson/CAD a.i., Suriname
C/RCC

ATTACHMENT A

TWELFTH MEETING OF THE CIVIL AVIATION AUTHORITIES OF THE SAM REGION (RAAC/12)

(Lima, Peru, 3 to 6 October 2011)

TENTATIVE AGENDA

Agenda Item 1: Follow-up to conclusions adopted by previous RAAC meetings

Agenda Item 2: Air navigation regional activities

- a) Review of the Performance-Based Implementation Plan for the South American Region (SAM PBIP);
- b) Reduction or elimination of deficiencies detected in the provision of air navigation services and new GREPECAS uniform methodology to identify, evaluate and notify air navigation deficiencies; and
- c) Composition of the GREPECAS Programmes and Projects Review Committee (PPRC).

Agenda Item 3: Institutional aspects for the management and control of multinational systems and facilities

- a) Implementation of the South American Air Navigation and Safety Organisation;
- b) Institutionalization of the Regional Safety Oversight Cooperation System (SRVSOP);
- c) Extension of technical cooperation projects RLA/03/901 and RLA/06/901;
- d) Implementation of the new REDDIG II digital network; and
- e) RAIM availability prediction in the SAM Region.

Agenda Item 4: Analysis of the safety oversight level achieved in the SAM Region

- a) Results in the application of the Universal Safety Oversight Audit Programme (USOAP);
- b) Status of the State Safety Programmes (SSP) and Safety Management Systems (SMS) in the States of the Region; and
- c) Analysis of the activities being developed by the Regional Aviation Safety Group –Pan America (RASG-PA).

Agenda Item 5: Analysis of the results obtained in aviation security (AVSEC) and Facilitation (FAL) in the SAM Region

- a) Results of the second cycle of the ICAO Universal Security Audit Programme (USAP) audits; and
- b) Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG).

Agenda Item 6: Analysis on environmental protection and sustainable development of air transport

- a) The role of civil aviation in natural disasters;
- b) Fuel savings and reduction of CO₂ emissions;
- c) Follow-up to the activities of the Next Generation of Aviation Professionals (NGAP) Task Force; and
- d) Definition and new operational methods in view of the sustainable development of air transport, taking into account environmental protection.

Agenda Item 7: Analysis on the agreements reached with international organizations

Agenda Item 8: Other business

EXPLANATORY NOTES

Agenda Item1: Follow-up to conclusions adopted by previous RAAC meetings

The Meeting of the Civil Aviation Authorities of the SAM Region will initiate its deliberations following-up on the status of implementation of the agreements adopted by previous RAAC meetings.

Agenda Item 2: Air Navigation Regional activities

- a) Review of the Performance-Based Implementation Plan for the South American Region (SAM PBIP);
- b) Reduction or elimination of deficiencies detected in the provision of air navigation services and new GREPECAS uniform methodology to identify, evaluate and notify air navigation deficiencies; and
- c) Composition of the GREPECAS Programmes and Projects Review Committee (PPRC).

Information will be provided on the SAM States view with regard to the implementation of the ATM operational concept in the short and medium term (2012-2018), and will present the draft Performance-based implementation plan for the South American Region. Consensus is expected to be reached to approve the document that will guide the implementation strategy aimed at obtaining early benefits to the ATM community, taking as a basis the users requirements, the ATM infrastructure and the currently available and future aircraft capabilities, including the unmanned aircraft systems (UAS).

In addition, a review will be made to the current status in the solution of deficiencies with regard to the provision of air navigation services, in the light of the conclusions that on this topic have been adopted by previous RAAC and GREPECAS meetings.

This item will present the principal component of the new GREPECAS organization that is the establishment of the GREPECAS Programmes and Projects Review Committee (PPRC), which will replace and perform the functions previously assigned to the ACG and will also be the high level forum for evaluating the progress of GREPECAS programmes and projects under the philosophy of result oriented activities. In this sense, in follow-up to the agreement reached at GREPECAS/16 meeting, the Meeting will elect the eight representatives of the South American Region to become members of the mentioned Committee.

Agenda Item 3: Institutional aspects for the management and control of multinational systems and facilities

- a) Implementation of the South American Air Navigation and Safety Organisation;
- b) Institutionalization of the Regional Safety Oversight Cooperation System (SRVSOP);
- c) Extension of technical cooperation projects RLA/03/901 and RLA/06/901;
- d) Implementation of the new REDDIG II digital network; and
- e) RAIM availability prediction in the SAM Region.

Decision should be taken on the implementation of the South American Air Navigation and Safety Organisation, regional mechanism to administrate and control the multinational systems and facilities already established and to be established in the Region. In addition, assessment will be made to the progress achieved by the SRVSOP with regard to the harmonization of the Latin American regulations, activities with multinational teams, training, etc., with the aim of reducing effort duplication in the Region.

The work programmes of regional projects RLA/03/901 - *REDDIG System Management and Satellite Segment Administration*, and RLA/06/901 - *Assistance in the implementation of an ATM regional system according to the ATM operational concept and the corresponding technological CNS support*, will be examined, and the Meeting will consider whether to extend and widen the scope of the indicated technical cooperation projects.

Also, in follow-up to the regional action plan for the implementation of a new digital network in the SAM Region (REDDIG II), the Meeting will be presented with the results of the study carried out as regards the technical and financial solution found, in order that it can approve the starting of the bidding process for the implementation of the new REDDIG digital network. With the aim of supporting SAM States in the implementation of PBN for en-route, terminal and non precision approach operations, the Meeting will be presented, for its review and possible approval, with a technical-financial solution for the Receiver Autonomous Integrity Monitoring (RAIM) availability prediction tool.

Agenda Item 4: Analysis of the safety oversight level achieved in the SAM Region

- a) Results in the application of the Universal Safety Oversight Audit Programme (USOAP);
- b) Status of the State Safety Programmes (SSP) and Safety Management Systems (SMS) in the States of the Region; and
- c) Analysis of the activities being developed by the Regional Aviation Safety Group –Pan America (RASG-PA).

In the light of information provided by the Secretariat, a review will be made to the impact which the application of USOAP has had in the Region. The Meeting will also analyze the status of implementation of the SSP and SMS programmes in the air traffic, aerodromes, aircraft operations and aeronautical maintenance organizations. Finally, an analysis on the creation of and activities being developed by RASG-PA will be presented.

Agenda Item 5: Analysis of the results obtained in aviation security (AVSEC) and Facilitation (FAL) in the SAM Region

- a) Results of the second cycle of the ICAO Universal Security Audit Programme (USAP) audits; and
- b) Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG).

The Meeting will be able to examine the results in the application of the second cycle of USAP audits, as well as analyze the work being developed by the AVSEC/FAL/RG in the Region.

Agenda Item 6: Analysis on environmental protection and sustainable development of air transport

- a) The role of civil aviation in natural disasters;
- b) Fuel savings and reduction of CO₂ emissions;
- c) Follow-up to the activities of the Next Generation of Aviation Professionals (NGAP) Task Force; and
- d) Definition and new operational methods in view of the sustainable development of air transport, taking into account environmental protection.

Taking into account the natural disasters currently affecting the Region, the role of civil aviation in these catastrophes will be reviewed upon, as well as the importance of civil aviation in the rescue and transport of personnel and supplies to the affected areas. Valid multilateral or bilateral agreements in the Region on search and rescue in events of natural disasters will also be analyzed upon.

In addition and in accordance with the ICAO Strategic Objectives, the Meeting will analyze how the Region is facing the reduction of CO₂ emissions in the atmosphere, as well as the procedures to be followed with the aim of protecting the environment in the Region.

Information will be presented on the activities carried out by the NGAP Task Force, and the follow-up being carried out in the Region on this activity, through the meetings of directors of civil aviation training centres (CATC).

Agenda Item 7: Analysis on the agreements reached with international organizations

Information will be provided on the agreements reached with the Latin American Civil Aviation Commission (LACAC), Latin American and Caribbean Association of Airfield Pavements (ALACPA) and others, towards the improvement in the provision of air navigation services.

Agenda Item 8: Other business

The Meeting will be able to discuss any issue not considered in the previous Agenda items.

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ATTACHMENT B

RAAC/12-IP/1
8/6/11



International Civil Aviation Organization
ICAO South American Regional Office
Twelfth Meeting of the Civil Aviation Authorities of the SAM Region (RAAC/12)
(Lima, Peru, 3 to 6 October 2011)

GENERAL INFORMATION

(Presented by the Secretariat)

1. Place and date

The Twelfth Meeting of the Civil Aviation Authorities of the SAM Region (RAAC/12) will be held at the ICAO SAM Regional Office, Lima, Peru, from 3 to 6 October 2011.

2. Address of the ICAO South American Office

Av. Víctor Andrés Belaúnde 147
Principal No.102
Centro Empresarial Real, Torre Cuatro, Piso 4
San Isidro, Lima
Telephone: +51 1 611-8686
Fax: +51 1 611-8689
E-mail: mail@lima.icao.int

3. Opening session

Monday, 3 October 2011
Registration of participants: 08:30 – 09:00 hrs.
Opening session: 09:00 – 09:15 hrs.

4. Registration of participants

Participants are requested to fill in the registration form attached to this information paper and submit it to SAM Regional Office as soon as possible. A subsequent registration will take place at the corresponding registration desk, from 08:30 to 09:00 hrs, during the first day of the event, where the duly completed registration sheet should be handed in. Likewise, participants are requested to use the badges supplied to them during registration.

5. Documentation link and languages

The event will be carried out in Spanish and English, with simultaneous interpretation services. The documentation for the Meeting will be posted on the ICAO SAM Regional Office website; participants should check our website frequently to download the documentation. **All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the Meeting venue; there will be no hard copies available for distribution.**

6. The instructions to log on the SAM website are:

<http://www.lima.icao.int>

Select **Inglés** (English) on the upper right corner of the welcome page

Click on “**UPCOMING MEETINGS**”

Look for and click on “**RAAC/12**” (events appear ordered by date)

7. **Temperature**

Temperature in Lima during the month of October varies from 14°C to 19°C. The average humidity is of 75%.

8. **Transportation from/to the airport**

There are authorized taxis services at the Jorge Chavez International Airport.

The rate to Miraflores or San Isidro (hotel area) is of approximately US\$ 20.00. This rate can be confirmed in counters at the Airport’s international arrivals area.

Taking into account the increase in assaults against persons who travel in the route to and from the airport, the following taxi companies are suggested:

Eurocar

Tel: +511 222-1010

E-mail: ventas@eurocarperu.com

CMV Servicio Ejecutivo

Tel: +511 422-4838

E-mail: cmv@exalmar.com.pe

9. **Transportations to and from the site of the event**

Participants can take a taxi or walk to the SAM Regional Office, depending on the location of the selected hotel, and vice versa.

In the city, there are independent or informal taxi drivers. In view of the fact that they do not belong to a company, they do not provide any safety or guarantee. In case of taking an informal taxi, please consider that you may be at a high risk.

Companies recommended for transfers within the city:

Alo Taxi

+51 1 225-4355

Lima Remisse

+51 1 224-5529 / 99965-6639

Taxi Planet

+51 1 794-4864 / 781-7988

Tata Taxi

+51 1 274-5151

Taxi Real

+51 1 470-6263 / 470-6203

Taxi Seguro

+51 1 241-9292

10. **Suggested hotels in Lima**

Reservations should be arranged directly with the hotel and **well in advance**. In view of the various events carried out in Lima, prices may vary. Kindly consult the hotel of your preference.

Hotel	Dirección Address - Tel/Fax Página Web/ Website - Correo electrónico//E-mail	Simple US\$	Doble/ Double US\$
Swissôtel Lima*****	(a 50 mts de la Oficina/50 mts away from the Office) Via Principal 150, Centro Empresarial Real, San Isidro Tel: +51 1 611-4415 - Fax: +51 1 421-4360 E-Mail: reservations.lima@swissotel.com Website: http://www.swissotel.com Incluye desayuno buffet / Includes buffet breakfast Solicitar tarifa corporativa para OACI - 6062/ Request corporate rate for ICAO - 6062	Premier US\$ 190.00 Swiss Business Advantage US\$ 200.00 Swiss Executive US\$ 280.00 Todas las tarifas/ All rates + 10 %	Premier US\$ 200.00 Swiss Business Advantage US\$ 215.00 Swiss Executive US\$ 300.00 Todas las tarifas/ All rates + 10 %
Sonesta Hotel El Olivar *****	(a 3 cuadras de la Oficina/ 3 blocks away from the Office) Pancho Fierro 194, San Isidro Tel +51 1 712-6060 - Fax +51 1 7126099 Website: http://www.sonesta.com E-mail: reservas@sonestaperu.com / mllaque@sonestaperu.com Incluye desayuno buffet / Includes buffet break	US\$ 178.00 + 10%	US\$ 191.00 + 10%
Delfines Hotel & Casino ***** (Summit Hotels & Resorts)	(a 5 mins de la Oficina, en taxi/ 5 mins. away from the Office, by taxi) Calle Los Eucaliptos 555, San Isidro Tel: +51 1 215-7000 Fax: +51 1 215-7073 Website: http://www.losdelfineshotel.com.pe E-mail: reservas@losdelfineshotel.com.pe Incluye desayuno buffet en Delphos Cafe / Includes buffet breakfast at Delphos Cafe	Superior US\$ 165.00 Executive US\$ 200.00 Todas las tarifas/ All rates + 10%	Superior US\$ 185.00 Executive US\$ 220.00 Todas las tarifas/ All rates + 10%
Hotel Suites del Bosque *****	(a 3 cuadras de la Oficina/ 3 blocks away from the Office) Av. Paz Soldán 165, San Isidro Tel: +51 1 616 1818 / 616 2121 Website: www.suitesdelbosque.com E-mail: reservas@suitesdelbosque.com Incluye desayuno buffet / Includes breakfast buffet	Suite Ejecutiva Estándar/ Standard Executive Suite US\$ 120.00 + 10%	Suite Ejecutiva Estándar/ Standard Executive Suite US\$ 130.00 + 10%
Plaza del Bosque Apart Hotel *****	(a 3 cuadras de la Oficina/ 3 blocks away from the Office) Av. Paz Soldán 190, San Isidro Tel: +51 1 616-1818 / 616-2121 Website: www.plazadelbosque.com E-mail: reservas@plazadelbosque.com Incluye desayuno buffet / Includes breakfast buffet	Suite Ejecutiva Estándar/ Standard Executive Suite US\$ 120.00 + 10%	Suite Ejecutiva Estándar/ Standard Executive Suite US\$ 130.00 + 10%

Hotel	Dirección Address - Tel/Fax Página Web/ Website - Correo electrónico//E-mail	Simple US\$	Doble/ Double US\$
Radisson Hotel & Suites San Isidro *****	(a 4 cuadras de la Oficina / four blocks from the Office) Av. Las Palmeras 240 - San Isidro Tel: (511) 422-3887 E.mail: tvega@decapolisperu.com Website: www.radisson.com/sanisdidro.pe Incluye desayuno buffet, acceso internet, consumo diario US\$10 en los bares del Hotel, gimnasio, piscina, sauna, business center / breakfast, internet, US\$10.00 daily consumption at the hotel bars, gym, swimming pool, sauna, business center included	LUN-JUE/ MON-THU US\$ 129.00 + 10% VIE-DOM/ FRI-SUN US\$ 89.00 + 10%	LUN-JUE/ MON-THU US\$ 159.00 + 10% VIE-DOM/ FRI-SUN US\$ 109.00 + 10%
Los Tallanes Hotel Suites *****	(a 5 minutos de la Oficina, en taxi/ 5 minutes away from the Office, by taxi) Av. Jorge Basadre 325, San Isidro Tel: +51 1 221-0001 - Fax: +51 1 222-5030 Website: www.hoteltallanes.com E-mail: mdurand@hoteltallanes.com.pe Incluye desayuno Americano/American breakfast included	Suite Ejecutiva Estándar US\$ 140.00 + 10%	Suite Ejecutiva Estándar US\$ 150.00 + 10%
ATTON San Isidro *****	(distancia 5 minutos en taxi/the distance from the office is 5 minutes in taxi) Av. Jorge Basadre 595 San Isidro Lima 27 Teléfono (+51 1) 208-1200 E-mail: reservas-lima@atton.com; spinglo@atton.com Includes buffet breakfast served at the restaurant, wireless internet in rooms and public areas, free access to gym, pool, jacuzzi and sauna, room service 24 hrs	US\$125.00 + 8% Standard Simple (introductory rate June/July/August)	US\$145.00 00 + 8% Junior Suite Simple (introductory rate June/July/Augus t)
NOVOTEL Lima *****	(al frente de la Oficina/across the street) Av. Victor Andrés Belaunde 198, San Isidro Tel: +51 1 315 9924 / 315 9925 E-mail: h6339-re1@accor.com Incluye desayuno buffet e impuesto a los servicios/ Includes buffet breakfast and service taxes Check in 14 hrs - Check out 12 hrs.	US\$ 140.00	US\$ 160.00
El Pardo Doubletree Hotel *****	(a 10 minutos de la oficina, en taxi/ 10 minutes away from the office, by taxi) Jr. Independencia 141, Miraflores Tel: +51 1 617-1000 Fax. +51 1 444-2171 / 241-0039 Website: http://www.elpardodoubletree.com.pe/ E-mail: pardohot@doubletreeelpardo.com.pe Incluye desayuno buffet / Buffet breakfast included	US\$ 150.00 + 10%	US\$ 165.00 +10%
Hotel Boulevard *****	Av. José Pardo 771, Miraflores, Lima 18 Tel: + 51 1 444-6562/63/64 Fax: + 51 1 444-6602 E-mail: reservasboulevard@speedy.com.pe Website: www.hotelboulevard.com.pe Impuesto a los servicios incluidos/Service taxes included	US\$70.00	US\$80.00

Hotel	Dirección Address - Tel/Fax Página Web/ Website - Correo electrónico//E-mail	Simple US\$	Doble/ Double US\$
Hotel José Antonio***	(a 10 minutos de la Oficina, en taxi/ 10 minutes away from the Office, by taxi) Av. 28 de Julio 398, Miraflores Tel: +51 1 445-7743 / 445-6870 Fax: +51 1 446-8295 Website: www.hotelesjoseantonio.com E-mail: ventas@hotelesjoseantonio.com Incluye desayuno buffet e impuesto a los servicios/ Includes buffet breakfast and service taxes	Standard US\$90.00 Ejecutiva US\$ 100.00	Standard US\$100.00 Ejecutiva US\$ 120.00
Hotel El Doral***	(a 10 minutos de la Oficina, en taxi/ 10 minutes away from the Office, by taxi) Av. José Pardo 486, Miraflores Tel. +51 1 242-7799 Fax +51 1 446-8344 Website: http://www.eldoral.com.pe E-mail: aparthotel@eldoral.com.pe Incluye desayuno americano/Includes American breakfast	US\$ 58.00 + 10%	US\$ 68.00 + 10%
Lima Airport Inn	(a 10 minutos, en taxi/ 10 minutes away, in taxi) Miguel Grau 191, Miraflores Tel.: +51 1 447-4943 – 4474882 4474604 Fax: +51 1 4460267 E-mail: airport_inn@terra.com.pe Incluye desayuno continental e impuesto a los servicios/ Includes Continental breakfast and service taxes	US\$35.00	US\$45.00 + 10% Triple US\$60.00 + 10%
Hostal El Farolito	(a 10 minutos, en taxi/ 10 minutes away, in taxi) Av. Dos de Mayo 321, Miraflores Telf.: +51 1 241-2942 E-mail: elfarolito.hotel@gmail.com Incluye desayuno continental e impuesto a los servicios/ Continental breakfast and service taxes included	US\$30.00	US\$50.00

Nota/Note: *Pasajeros extranjeros están exonerados del 19% de IGV previa presentación del pasaporte con el sello de ingreso al Perú al momento del check in en el hotel.*
Foreigners are exempted of 19% Sales Tax presenting the passport during check-in.

11. Passport, visa and vaccination requirements

To enter the country, an updated passport and visa are requested; however, it is recommended to contact the Peruvian Embassy or Consulate in your country, to enquire on this requirement well before your departure. Please also verify if yellow-fever, or any other vaccination is required.

12. Money exchange and credit cards

The Peruvian currency is the Nuevo Sol Peruano (S/.). Present exchange rate is S/ 2.75 per US \$ 1.00, approximately.

Credit cards as American Express, Master Card, VISA, Diners Club, etc, are usually welcome in hotels, shopping centres and restaurants. Traveller's checks should be exchanged in banks.

13. **Hospitals**

In case of emergency, **Clínica Anglo Americana** is recommended, which is located in Alfredo Salazar s/n, Miraflores, Tel: +51 1 616-8900.

14. **ICAO contact telephone numbers**

Mr. Oscar Quesada, Deputy Regional Director 611-8686
oquesada@lima.icao.int
Sr. Celso Figueiredo, Oficial Regional ATM 611-8686
(cfigueiredo@lima.icao.int)

15. **Electricity**

220 Volts/60Hz.

16. **Airport tax**

Exit airport tax is US\$ 31.00 American Dollars.

17. **Airlines**

The following telephone numbers are provided, with the aim you can confirm your flights back to your country:

Aerolíneas Argentinas.....513-6565
Aeroméxico.....705-1111
Air Canada 0800 52073
Air Comet 0800 52222
Alitalia 241-1026 / 241-8303
American Airlines.....0800 40350 / 211-7000
Avianca 0800 51936
Continental Airlines0800 70030 / 712-9230
Copa Airlines 610-0808
Delta Airlines.....0800 4 3210 / 211-9211
Gol 0800 52917
Iberia411-7801
KLM 213-0200
Lan 0801-11234 / 213-8200
Lloyd Aéreo Boliviano 444-0510 / 241-5210
Lufthansa 442-4455 / 444-4440
Mexicana de Aviación 610-6065 / 610-6066
Taca.....511-8222

18. **Information on safety and protection**

Upon any emergency situation, kindly call the Security Officer of the ICAO South American Office, Mrs. Lia Ricalde, cell phone 995876558, or to the Operations Centre of the United Nations Safety and Security Department (UNDSS):

Assistance 24 Hours - 365 days

213 – 3220 (direct)

213 – 3200, Extension 1600

997 571 008 (cell).

19. **General recommendations in the event of an earthquake**

The city of Lima is within an earthquake area.

During an earthquake

- a) Keep calm.
- b) Stay away from windows, do not go to any balconies, and do not use elevators.
- c) Locate yourself in previously identified internal safety zones.
- d) Evacuate the premises only if conditions permit it; otherwise, minimize your movements.

After an earthquake

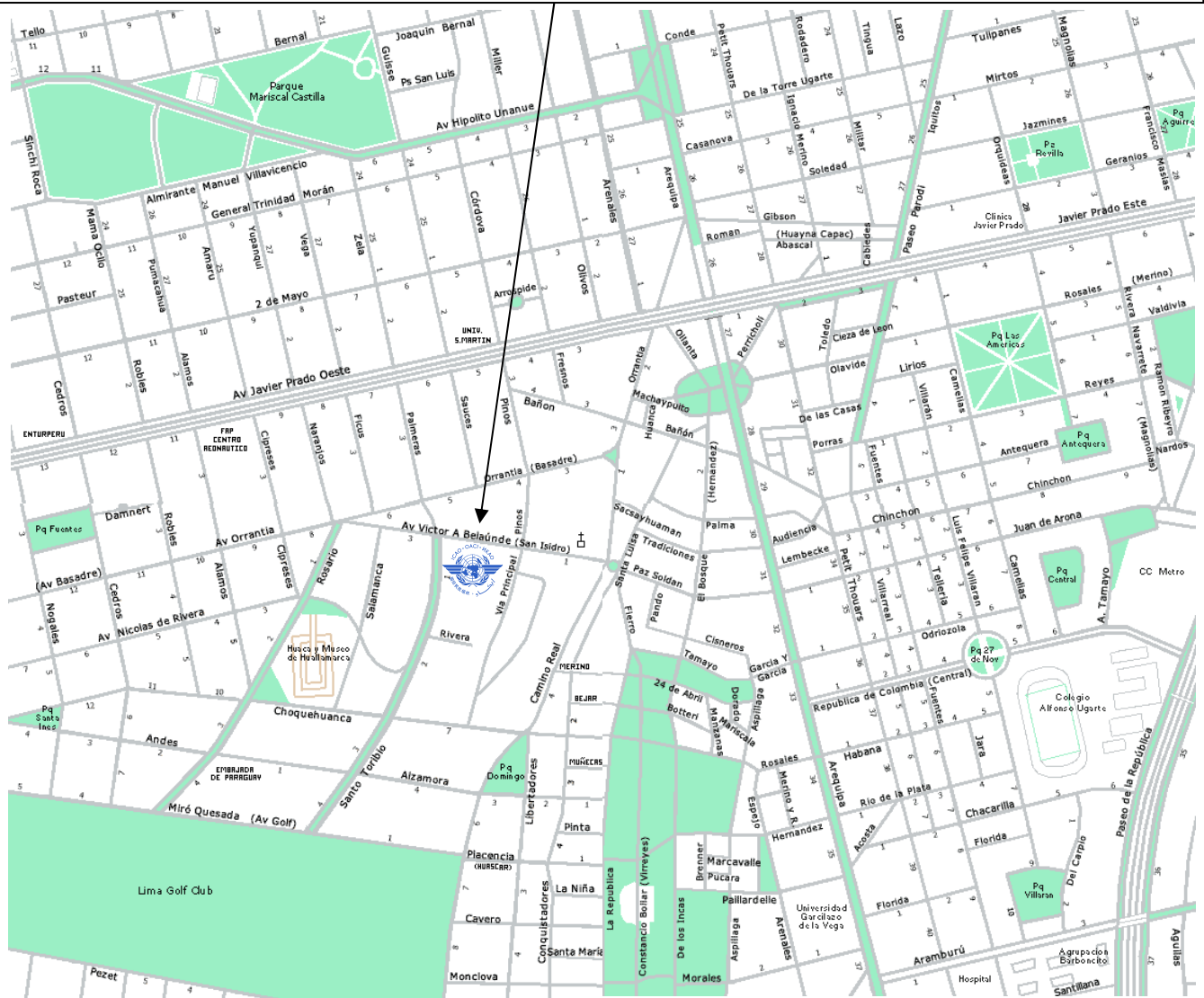
- a) Proceed to leave the premises, since quakes can continue.
- b) Evacuation must be carried out calmly, quickly and safely through the indicated routes.
- c) Stay in the evacuation site until the designated security team of the building has verified whether the installations are at risk.

ICAO third and fourth floors emergency exits

- a) In front of the elevator area are two emergency staircases.
- b) Both stairs end in the first floor of the building, in the main entrance area.
- c) Proceed down the staircases. Do not push or run; keep in line, move in one direction only; keep conversation to a minimum.
- d) Exit the building to allow free flow of other evacuees exiting behind you.
- e) Once outside the building and having your back to it, turn left towards the evacuation site, located across Víctor Andrés Belaúnde Avenue.
- f) Pay attention at all moment to the indications that the security team might make.
- g) You will be informed when there is no danger for your return to the facilities.

**PLANO DE UBICACIÓN DE LA OFICINA REGIONAL SUDAMERICANA DE OACI EN LIMA, PERÚ/
ICAO SOUTH AMERICAN REGIONAL OFFICE LOCATION MAP IN LIMA, PERU**

Av. Víctor Andrés Belaúnde 147 - Edificio 4, cuarto piso, San Isidro





ATTACHMENT C / ADJUNTO C

INTERNATIONAL CIVIL AVIATION ORGANIZATION
ORGANIZACIÓN DE AVIACIÓN CIVIL INTERNACIONAL

Twelfth Meeting of the Civil Aviation Authorities of the SAM Region
Duodécima Reunión de Autoridades de Aviación Civil de la Región Sudamericana
(RAAC/12)

(Lima, Peru, 3 to 6 October 2011) / (Lima, Perú, 3 al 6 de octubre de 2011)

FORMULARIO DE REGISTRO / REGISTRATION FORM

1. Estado/*State*:

Organismo/*Organization*:

2. Nombre/
Name:

3. Cargo/*Position*:

4. Participa como / *Participates as*:

Miembro/*Member* ☐

Alternativo/*Deputy* ☐

Delegado/*Delegate* ☐

Observador / *Observer* ☐

5. Dirección oficial /
Official address:

6. Tel.: _____ Fax: _____ E-mail: _____

7. Hotel o dirección en la
ciudad/ *Hotel or local
address*:

8. Información de vuelo/
Flight information:

Vuelo llegada/ fecha/ hora/
Arrival flight/ date/ hour:

Vuelo salida/ fecha/ hora/
Departure flight/ date/ hour:

Firma/

Signature:

Fecha/ *Date*:

Please return this form to: / Por favor envíe este formulario a:

E-mail: mail@lima.icao.int